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23 September 2021

Fire & Rescue Service Scrutiny Committee

A meeting of the Committee will be held at **10.30 am** on **Friday, 1 October 2021** at **County Hall, Chichester, PO19 1RQ**. **Note: this meeting will now be held virtually with public access via webcasting only.**

Note: In response to the continuing public health measures, there will be limited public access to the meeting. Admission is by ticket only, bookable in advance via: democratic.services@westsussex.gov.uk).

The meeting will be available to watch live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>.

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Agenda

- 10.30 am 1. **Declarations of Interest**
- Committee members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.
- 10.32 am 2. **Minutes of the last meeting of the Committee** (Pages 5 - 8)
- The Committee is asked to agree the minutes of the meeting held on 18 June 2021 (cream paper).
- 10.34 am 3. **Urgent Matters**
- Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

10.35 am 4. **End of June 2021 (Quarter 1) Quarterly Performance and Resources Report** (Pages 9 - 40)

A report by the Director of Law and Assurance, setting out the finance and performance position as at the end of June 2021.

The Committee is asked to examine the data and supporting commentary for the performance and resources report and make any recommendations for action to the Cabinet Member for Community Support, Fire and Rescue.

11.05 am 5. **Fire and Rescue Service Strategic Performance Report Quarter 1** (Pages 41 - 64)

Report by the Chief Fire Officer.

The report provides a context to the Performance and Assurance Framework for the purpose of future scrutiny of the Executive's approach to performance.

11.35 am 6. **Priority Programme Update** (Pages 65 - 70)

Report by the Chief Fire Officer.

The report provides an overview of the priority programmes of work during Quarter 1 of 2021/2022 including progress against the People Action Plan, the Improvement Plan and the Integrated Risk Management Plan Action Plan.

12.05 pm 7. **Work Programme Planning and Possible Items for Future Scrutiny**

The Committee is asked to review its current draft work programme taking into account the Forward Plan of Key Decisions and any suggestions from its members for possible items for future scrutiny.

(a) **Forward Plan of Key Decisions**

There are currently no entries in the Forward Plan of Key Decisions within the Committee's portfolio. If any relevant entries are added between the date of despatch of the agenda and the date of the meeting they will be tabled at the meeting.

(b) **Work Programme** (Pages 71 - 74)

The Committee to review its draft work programme for the year ahead taking into consideration the checklist at Appendix A.

12.20 pm 8. **Requests for Call-in**

There have been no requests for call-in to the Scrutiny Committee and within its constitutional remit since the date of

the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

12.21 pm 9. **Date of Next Meeting**

The next meeting of the Committee will be held on 23 November 2021 at 10.30 am at County Hall, Chichester. Probable agenda items include:

- Performance and Resources Report
- Statement of Assurance
- Priority Programme Update

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 8 November 2021.

To all members of the Fire & Rescue Service Scrutiny Committee

Webcasting

Please note: this meeting is being filmed for live and subsequent broadcast via the County Council's website on the internet. The images and sound recording may be used for training purposes by the Council.

Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.